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BOARD OF PHYSICAL THERAPY EXAMINERS

7570 Norman Rockwell Lane, Suite 230
Las Vegas, NV 89143

September 23, 2016

To Whom It May Concern:

The Nevada State Board of Physical Therapy Examiners is seeking proposals from a qualified vendor for lobbying services. It is the State's intent to enter into a contract with a lobbyist acting as an independent contractor, who has the experience in meeting various lobbying needs of the agency. The needs will vary, but may include, at a minimum:

- Inform the Board's staff regarding the schedule of legislative hearings in the Assembly, Senate, Legislative Commission and/or other interim committees;
- Represent the Board before the Legislature, Legislative Commission, and other interim committees including, as appropriate, providing testimony;
- Prepare staff and selected Board members for providing testimony at hearings or meetings, as appropriate;
- Identify issues and determine impact on the Board;
- Assist in developing strategies with the Board staff and members to effectively represent the Board.
- Meet and interact with Nevada Legislators, Governor's staff, agency heads, the staff of the Legislative Counsel Bureau, Associations, and other appropriate individuals to discuss the issues and proposed or pending legislation;
- Actively support those issues which are helpful and actively oppose or work on acceptable compromises for those issues which are not in the best interest of the Board;
- Keep Board staff informed regarding activities during the interim between legislative session;
- Attend and monitor regulatory workshops and hearings and other meetings for issues of concern where appropriate;
- Introduce Board staff to lawmakers and other governmental officials as appropriate; and
- Attend Board and other meetings to keep Board staff and members up-to-date on current issues that may affect the Board.

Please provide a written Proposal to include: 1) a detailed description of qualifications and experience representing Nevada professional licensing and regulatory board or other related professional organization; 2) hourly fees and/or fixed fee cost(s) for proposed services; and 3) a minimum of three (3) references with contact information.

Please provide your written proposal no later than close of business Wednesday, October 5, 2016, via electronic submission to ptboarded@govmail.state.nv.us. Should you have additional questions, please feel free to contact the Executive Director at (775) 846-4664 or email ptboarded@govmail.state.nv.us.